



BUNYORE TEACHERS TRAINING COLLEGE
P.O. BOX 419-50300, MARAGOLI
Email: bunyorettc@gmail.com
Tel. 0113829695

Vision: Centre for provision of quality Teacher Education and Training

ADVERT NO. BTTC/HR/CATERESS/01/2025-2026 - (ONE) POST

The Board of Management, Bunyore Teachers Training College, is seeking to recruit a Cateress to help with meal preparation, service and kitchen organization.

Key Qualifications and Skills

- Must be a Kenyan citizen aged between 25 and 35 years.
- A minimum of a Diploma in Food and Beverage Production, Institutional Management, or a related field from a recognized institution offering examinations like KNEC (Kenya National Examinations Council).
- At least two (2) years of relevant working experience in a busy food-related environment. Experience within an educational institution will be an added advantage.
- Knowledge of food safety and hygiene standards.
- A strong organizational, communication, and interpersonal skills
- Ability to work under minimal supervision and be a good team player.
- A valid food handling certificate from a government hospital is mandatory.
- A certificate of good conduct from the Directorate of Criminal Investigations.
- Basic ICT and computer literacy skills.

Key Duties and Responsibilities:

- Assist in planning and preparing balanced, healthy meals for trainees and staff.
- Ensure the highest standards of cleanliness and hygiene are maintained in the kitchen, dining, and food storage areas.
- Supervise the kitchen staff and support personnel, including cooks and general kitchen assistants.
- Prepare staff and trainee meal rations
- Maintain accurate records of inventory and assist in food requisition and stock control.
- Comply with safety and health regulations at all times.
- Report maintenance needs and ensure proper use of kitchen equipment.
- Oversee the serving of meals and ensure high standards of customer service are maintained in the dining areas.

How to Apply:

Interested and qualified candidates are invited to submit their written applications accompanied with a detailed CV and copies of the relevant certificates/testimonials by 26th January, 2026 to:

THE SECRETARY BOARD OF MANAGEMENT,
BUNYORE TEACHERS TRAINING COLLEGE,
P.O. BOX 419-50300,
MARAGOLI.

Email: bunyorettc@gmail.com

